PERIODICAL

LIBRARY OF CONGRESS INFORMATION BULLETIN

THE UNIVERSITY OF MICHIGAN
APR 01 1972
LIBRARY SCIENCE LIBRARY

Vol. 31, No. 11 March 17, 1971

NOTEWORTHY ACQUISITIONS

Two new Iranian atlases have recently been acquired by the Library for its cartographic collections. The atlases, both printed in both Farsi and English, were compiled to commemorate the 2,500th anniversary of the founding of the Persian Empire. They are available from the Sahab Geographic & Drafting Institute, P.O. Box 236, Old Shemiran Rd., Iraj St., No. 30, Tehran, Iran.

The *Atlas of Iran White Revolution Proceeds and Progresses* was compiled for the Ministry of Interior by the Sahab Geographic & Drafting Institute (October 1971, 190 p., $27.50). The "White Revolution" is a program initiated by the Shah to improve the political, economic, and social systems of Iran through major changes in government organization and the promotion of private enterprise. The atlas contains 102 thematic maps in color, three historical maps, and accompanying tables, graphs, photographs, and textual materials which portray the economic and social progress of Iran during the past 25 years.

The *Atlas of Geographical Maps and Historical Documents on the Persian Gulf* was edited by Abbas Sahab and published by the Sahab Geographic & Drafting Institute (1971, 300 p., $20). In the introduction, the editor notes that his main purpose was to prove that the geographical place name "Persian Gulf" was used for centuries on maps and atlases, while the "Arabian Gulf" is a relatively new name for this same body of water. The text consists of eight chapters; the first seven chapters contain 370 facsimile reproductions of ancient cartographic representations dating from 2500 B.C. to modern times. The final chapter contains a bibliography, a list of early geographers and cartographers, and an index. Copies of these atlases may be examined in the Geography and Map Division Reading Room. [*Donald A. Wise*]

WORK ON MATH MANUAL PROGRESSES

Part of a draft instruction manual for transcribers of braille mathematics was reviewed and evaluated in a two-day session on March 2 and 3 at the Division for the Blind and Physically Handicapped.

Mrs. Maxine Dorf, Head of the Volunteer Services Section, and Donna Pastore, Braille Mathematics Specialist of the Division staff, reviewed the draft with the two authors and two other mathematics consultants. Bernard Krebs of the Jewish Guild for the Blind and Mrs. Helen Roberts, a specialist in mathematics and a volunteer braille math transcriber, both of New York, are preparing the manual at no cost to the Division. The consultants reviewing the draft were Mrs. Alice Mann, a volunteer with Johanna Bureau for the Blind and Visual, Inc. of Chicago and chairman for mathematics of the National Braille Association, and Mrs. Sadi Crawford of Chevy Chase, Md., one of 20 mathematics representatives of the National Braille Association and a long-time volunteer transcriber for the Library of Congress.

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Seven lessons comprising about half of the draft manual were reviewed. The entire manual is expected to be completed in another six months. Published versions in print and in braille will be available in 1973.

An instruction manual for braille mathematics will enable the Division to initiate a program of instruction comparable to the existing ones for literary and music braille leading to certification as braille transcribers. The text in preparation is based on the revised braille mathematics and science code recommended by the five-member National Braille Authority and its subcommittee on mathematics, and officially adopted by an advisory council appointed by the two organizational sponsors of the Authority, the Association for the Education of the Visually Handicapped, and the American Association of Workers for the Blind.

EO PROGRAM EXPLAINED

On February 11, Thomas C. Brackeen, Coordinator of the Equal Opportunity Program, accompanied by Mrs. Cathy J. Douglass, EO Counselor at the Navy Yard Annex, spoke to the Management Group of the Card Division.

After reviewing procedures to be followed in making complaints of discrimination under LCR 2010-3, Mr. Brackeen explained that one of the goals of the EO Program was to facilitate the flow of essential information about the program and to provide opportunities for full participation and self-expression by the staff.

A question-and-answer period followed the talk.

EQUAL OPPORTUNITY PROGRAM REVIEWED AT MONTHLY MEETING

The March 1 meeting of Officers and Counselors of the Equal Opportunity Program, chaired by Thomas C. Brackeen, Coordinator, reviewed activities during the first six months of the program. In that period Counselors resolved 39 cases, Officers nine, and the Coordinator 14, including 12 carried over from the Fair Employment Practices Program. One case was resolved through a Hearing Officer.

There was general agreement that the program was meeting the objectives of providing information and resolving the majority of complaints through Counselors, who are most accessible to the individual employee.

Mr. Brackeen told the group his plans for continuing meetings with groups of employees to inform them of the Equal Opportunity Program. He also described the procedures for coordinating cases with the Employee Relations Office so that both offices would not be considering essentially the same complaint at any one time.

John G. Lorenz, Deputy Librarian, who participated in the meeting, expressed his appreciation to the four Officers and seven Counselors present for their dedication and commitment to the program; he also reviewed some other areas of personnel development in which the Library is making progress.

LEAVE ADMINISTRATION
Special Categories of Absences

In addition to annual and sick leave, leave without pay, and absence without official leave, other forms of leave covered in the Library's regulations are maternity, military, court, and administrative leave. Each is covered by specific regulations to guide the employee when he requests leave.

A special category of leave—maternity leave—provides for a period of approved absence, usually 14

The Personnel Operations Office is charged with administering the Library's leave regulations, issuing them to the staff, answering questions regarding them, and recommending changes in leave policy. The Office also maintains the employment records of the Library's 4,000 staff members and provides orientation for new employees. The staff of the Personnel Operations Office includes (left to right) Beatrice Robinson, Leon W. Seidner–Personnel Operations Officer, Hilda V. Elliott, Mrs. Joy Maxfield, Mrs. Eleanor Burlison, Mrs. Betsy M. McRae, Jean Connelly, and Ralph L. Adams–Assistant Personnel Operations Officer. Not pictured is Mrs. Elizabeth I. Gifford.

weeks, which the employee may charge to sick leave, or any combination of sick leave, annual leave, or leave without pay. The 14-week absence, beginning about six weeks before the expected date of delivery and extending about eight weeks beyond the date of delivery, may be charged to sick leave (but not advance sick leave), then to annual leave, or if it is exhausted, to leave without pay. The period may be shortened if the employee provides a medical certificate attesting to her fitness to work, or lengthened if her inability to return to work is supported by a medical certificate.

An employee wishing to extend the 14-week period without medical certification must contact her supervisor and obtain approval to charge the absence either to annual leave or, if it is exhausted, to leave without pay. As a general rule, the total period of maternity leave is limited to 26 weeks, six months, unless the division chief and and the Director of Personnel approve a request for an additional extension; the request must be supported by a doctor's certificate attesting to the employee's ill health.

Finally, there are several forms of leave, including court leave and military leave for training, during which absences the employee remains on the payroll.

Military Leave

The regulations governing military leave provide for an approved absence with pay for staff members who are in the National Guard or in reserve components of the Armed Forces; the leave applies only to those days on which the employee is engaged in training or active duty or is providing military aid for the purpose of enforcing the law or providing Federal service or full-time military service for his State, the District of Columbia, Puerto Rico, the Canal Zone, or a U.S. Territory. Temporary or part-time employees may not use military leave, although they are granted annual leave or leave without pay for military duty.

A staff member who is in the reserves or is a National Guardsman, if he presents competent orders, may take up to 15 calendar days of leave per calendar year without losing either his Library pay or his military pay; a reservist called to an initial period of active duty training for three months or more may apply his 15 leave days to the training period. In addition, a staff member called to active duty to enforce the law, as in a civil emergency, may be granted 22 workdays of leave in the calendar year; in this case, however, his military pay is credited against his Library salary,, and he receives only the difference.

District of Columbia National Guardsmen are granted up to 15 more days of military leave while on duty in what is called a "Federalized status" and are entitled to unlimited military leave to fulfill certain of their obligations. Other special regulations stipulate certain exceptions, such as summer training for a member of ROTC, where military leave does not apply and the employee is placed on leave without pay.

Court Leave

What happens when an employee is summoned to court? A variety of regulations in LCR 2015-16, which was amended by Special Announcement 413 issued last June 11, govern the leave status of the staff member while he is in court.

Staff members, including temporary ones, who are called to jury duty are granted court leave, which means that the Library continues to pay their salaries from the time they must appear for jury duty until the court discharges them; during this period, they are not charged annual leave, but at the same time any fees they receive for jury duty for their normal workdays, except payment for travel expenses, must be turned over to the Library's Disbursing Officer.

When an employee is summoned to appear as a witness, either in an official or a non-official capacity, on behalf of the Federal or District of Columbia Government, then he is considered on official duty and is excused from work to appear in court. He is also considered to be on official duty and is excused to give testimony if he is called to appear in his official capacity in any Federal, State, or local court either on behalf of a government or of a private person. If he must appear as a witness in a non-official capacity on behalf of a State or local government, then he is granted court leave. When he is summoned to court on behalf of a private person, however, and not acting in an official capacity or on behalf of a government, then he is not entitled to court leave and must take either annual leave or leave without pay.

A staff member on annual leave who is summoned to appear in court may substitute court leave for annual leave if he would otherwise have been granted court leave. If he is on leave without pay, he may not make such a substitution, but he may keep whatever jury fees or daily allowances he receives from the court.

Administrative Leave

Other excused absences affecting Library employees fall under the heading of administrative leave, leave granted for activities considered to be in the interest of the Government. A person who is already on leave at the time such administrative leave is granted may not substitute administrative leave for his annual or sick leave. Several instances of situations where administrative leave applies have already been mentioned: hazardous weather conditions, registering under the Universal Military Training and Service Act—or the draft, as it is commonly known, and attending professional meetings which are in the interest of the Library. An employee is also given an excused absence in order to vote, to attend the funeral of a member of his immediate family who died as a result of a disease or injury incurred while serving in the Armed Forces in a combat zone, to make a blood donation (so long as he is not paid for it), to be treated for an injury received while at work, to take a physical examination before induction into the Armed Forces, or for any contingency where the Library's interests are best served by excusing the staff member from work. In each case, specific regulations govern the amount of leave that may be granted and what certification, if any, the employee must provide to justify his absence.

There are no special provisions in the Library's leave regulations to grant an employee an excused absence from work for the funerals of family members other than military personnel, for caring for a member of his family who is sick unless the person has a specific contagious disease, or for attending to personal business; in these cases, the employee's only recourse is to request annual leave. There are, however, provisions in the Library's regulations for all sorts of special situations that might occur in some of the leave situations already discussed. This is especially true of maternity, military, and court leave.

Leave regulations, like the Library's other regulations, are constantly being revised to conform to changes in the law or for other administrative reasons. The changes in court leave announced last summer were the result of a new law, P.L. 91-563, approved December 19, 1970. And only last month, on February 9, new regulations were issued to the staff concerning blood donations, treatment of injuries incurred at work, absence for preinduction physicals, and absence for attendance at professional meetings.

Although there may be some shortcomings in the Library's regulations, it is obvious that no body of regulations will ever be written to conform to all the needs of every human being. But the Library's leave regulations are a sincere attempt to assure every employee fair and equitable leave treatment.

CIARDI TO READ AT LC MARCH 27

Distinguished poet, teacher, critic, and editor John Ciardi will read from his poetry on Monday, March 27, at 7:30 p.m. in the Coolidge Auditorium. Introducing Mr. Ciardi will be Josephine Jacobsen, the Library's Consultant in Poetry for 1971-72 and 1972-73. No tickets are required for the program, and friends and employees of the Library are invited to attend.

Mr. Ciardi was born in Boston, Mass., in 1916, and was educated at Bates College, Tufts College (B.A., magna cum laude, 1938), and the University of Michigan (M.A., 1939). He received the Avery Hopwood Award in 1939 for his first volume of poetry, *Homeward to America.* A succession of teaching positions began at the University of Kansas City (1940-42) and continued after three years' service with the U.S. Army Air Corps during World War II. He married Myra Judith Hostetter in 1946, and resumed his teaching career, first at Harvard University, then at Rutgers University, with a Salzburg Seminar in American Studies in 1951. Since 1947 he has lectured at Bread Loaf Writers' Conference, Vermont, and since 1955 has been director of the Conference. In addition, Mr. Ciardi has served as poetry editor of the *Saturday Review* since 1956.

Among the numerous awards, honors, and degrees Mr. Ciardi has received are a Eunice Tietjens Award (1945), an American Academy in Rome Fellowship (1956), and a D. Litt. degree from Tufts College (1960). He is a member of the National Institute of Arts and Letters, and a past president of the National College English Association.

A prolific writer, Mr. Ciardi's first volume of poetry, *Homeward to America* (1940), was followed by numerous others including *Live Another Day* (1949), *As If: Poems New and Selected* (1955), *39 Poems* (1959), *In Fact* (1962), *This Strangest Everything* (1966), and most recently, *Lives of X* (1971). He is the author of a college textbook, *How Does a Poem Mean?* (1959); a joint author of another, *Poetry: A Closer Look* (1963); books of children's poems; and a verse translation of Dante's *Divine Comedy* (*Inferno* appeared in 1954, *Purgatorio* in 1961, *Paradiso* in 1970).

Tape recordings of this and other programs in the Library's literary series are made available for delayed broadcast on radio stations in other cities through the National Public Radio, Scheduled Tapes Division. In Washington, D.C., this program will be broadcast by radio station WGMS-FM on April 8 at 10:30 p.m. John Ciardi's reading and tape recordings of it are made possible by the Library's Gertrude Clarke Whittall Poetry and Literature Fund.

John Ciardi

Photo by Alan Caruba

CONTEMPORARY CHAMBER ENSEMBLE

On Friday evening, March 24, the Elizabeth Sprague Coolidge Foundation in the Library of Congress will sponsor a concert of vocal and instrumental chamber music featuring the Contemporary Chamber Ensemble under the direction of Arthur Weisberg. The Ensemble will be assisted by Jan DeGaetani, mezzo-soprano; Michael Dash, boy soprano; and Margaritta Ballesteros, Sylvia de la Rosa, Brenda Singleton, and Margaret Smith, dancers.

Ancient Voices of Children, for soprano, boy soprano, dancers and seven instrumentalists, composed by George Crumb in 1970 under commission by the Elizabeth Sprague Coolidge Foundation in the Library of Congress, will be performed for the first time with dance, choreographed by Lynda Gudde. This work, which was premiered at the Library's Fourteenth Festival of Chamber Music in 1970, has received several awards. At Unesco House in Paris last May, the Internation Rostrum of Composers voted it the most distinguished work heard at the 1971 session. The recording of this work, by Nonesuch Records, has received two Grammy nominations in the categories of "Album of the Year, Classical" and "Best Chamber Music Performance." Other works on the program are: Dumbarton Oaks Concerto by Igor Stravinsky; Variations on a Theme by M. B. Tolson by Thomas Jefferson Anderson, Jr.; and Quartet in two movements by Stefan Wolpe.

This concert will begin promptly at 8:30 p.m. in the Coolidge Auditorium of the Library. It will be

broadcast delayed by station WGMS of Washington, D.C., at a time to be announced later, and tape recordings for delayed broadcasts will be made available to stations in other cities by the Katie and Walter Louchheim Fund in the Library of Congress.

Tickets for this concert will be distributed by Patrick Hayes, 1300 G St., N.W., beginning at 8:30 a.m. Monday, March 20. A service charge of 25 cents is placed on each ticket, and only two tickets are distributed to an individual. Telephone reservations may be made on Monday morning by calling 393-4463. Mail orders are not accepted.

VISITORS TO LC

M. A. Munthali of Zomba, Malawi, recipient of a Unesco grant for training in the management of archives and libraries, visited the Library of Congress for several days beginning February 15. Mr. Munthali will become Director of the National Archives and the National Library of Malawi when he has completed his current training program. Most of his Washington visit was devoted to work at the National Archives, and he will have a month of additional training in England before going home. While at the Library of Congress, Mr. Munthali visited a number of divisions, with special emphasis on the African Section, Serial Record Division, and Preservation Office.

Another Unesco grantee who visited LC recently is L. R. Shrestha of Nepal, who is studying copyright practices. Mr. Shrestha has been Gazetted Class Section Officer in charge of the copyright system in His Majesty's Government in Kathmandu since 1969. In addition to his work in the Copyright Office of the Library of Congress, where Mrs. Marjorie McCannon and Waldo Moore have supervised his program, Mr. Shrestha talked with Krishan Nehra of the Law Library and with Edwin Beal, Assistant Chief of the Orientalia Division.

An instructor in the Keio University School of Library and Information Science, Kimio Hosono, visited the Library of Congress on February 22. Mr. Hosono has spent 18 months at UCLA participating in special automation projects at the Graduate School of Library Service. During his visit to LC, he talked with Paul Reimers in the Information Systems Office and visited the MARC Development Office as well as other areas of the Processing and Reference Departments.

The Librarian of the Bank of Ghana, E. K. Neequaye of Accra, who is working temporarily at the World Bank Library in Washington, came for a day's visit to the Library of Congress on February 7. After a general tour, he visited the African Section, the Microfilm Reading Room, and conferred with Susan Sayre of the Exchange and Gift Division.

Wilma Radford, a faculty member at the Library School, University of New South Wales, Sydney, Australia, visited the Library on February 3. Miss Radford, who is an alumna of the Columbia University School of Library Service, was visiting old friends among American librarians across the country. At LC, she toured both the Processing and Reference Departments; she was especially interested in changes made since her last visit in the mid-50's.

A Canadian librarian, Trudy Bodak, from York University Library, York, Ontario, who came to Washington for several days to attend the recent MARC Institute, visited LC on February 22 and 23. She was principally interested in the Processing Department.

Other visitors in town for the MARC Institute included Grace Maxfield, Head of Cataloging, Eastern Michigan University, Ypsilanti, and F. Alden Moberg, Oregon State Library, Salem, Oregon, who visited LC on February 23 and had a general tour of both the Reference and Processing Departments. Mary Kay Dewees, Head of the Cataloging Department, Northwestern University Library, and four members of her staff came to the Library on February 23 for a general tour and a visit to the Processing Department; accompanying Miss Dewees, who is a former LC recruit and staff member, were Mrs. Jacqueline Gelso, Mrs. Mary E. Martin, Mrs. Elisabeth Janakiev, and Larsana Nelson.

Six catalogers from the Montgomery County Schools visited LC on February 29 for an intensive tour, including a trip to the Card Division. The group included Mrs. Rhoda Hyde, Head Cataloger, Jane Tucker, Doris Owen, Edith Rabinowitz, Bhola Kapoor, and Charles Worsley.

AUTOMATION SEMINAR

The Information Systems Office sponsored an automation seminar on February 10 on Computerized Typesetting and Photocomposition. The seminar was conducted by John Boyle, Acting Production Manager (Electronics), U.S. Government Printing Office, who gave a brief history of computerized typesetting and the role of GPO in this area. He also described the types of hardware available and the logic required for developing a computerized typesetting system.

LIBRARY OF CONGRSSS PUBLICATIONS

Accessions List: Ceylon. Including Cumulative List of Serials and Annual Author and Subject Indexes. Vol. 5, No. 4. December 1971. (pp. 57-135.) Continuing subscriptions free to libraries upon request to the Assistant Field Director for Special Operations, Library of Congress Office, American Embassy, New Delhi, India.

The National Union Catalog: A Cumulative Author List Representing Library of Congress Printed Cards and Titles Reported by Other American Libraries. January 1972. (xx, 768 p.) Compiled by the Library of Congress with the cooperation of the Resources Committee of the Resources and Technical Services Division, American Library Association. For sale by the Card Division, Library of Congress, Building 159, Navy Yard Annex, Washington, D.C. 20541.

Library of Congress Regulation: No. 210-2, page 2 (March 9), clarifies procedures for routing of proposals of functional and organizational changes.

Special Announcement: No. 463 (February 28) announced the schedule of the Bloodmobile visit to the Library on March 9.

STAFF NEWS

AWARD

Loran P. Karsner, Chief of the Card Division, completed 40 years of Government service on February 18. On the following Friday, February 25, he received his 40-year Federal Service Award pin from the Librarian. Also assembled to honor him were John G. Lorenz, Deputy Librarian, and Mrs. Elizabeth E. Hamer, Assistant Librarian; William J. Welsh, Director, Edmond L. Applebaum, C. Sumner Spalding, Robert R. Holmes, and Paul E. Edlund, all of the Processing Department Office; and James L. Stevens and John J. Pizzo of the Card Division. Toward the end of the working day on Friday, the staff of the Card Division held a reception for Mr. Karsner in the division.

Mr. Karsner began his Government service in February 1932 on the staff of the Architect of the Capitol, and joined the office of the Building Superintendent in the Library in June of that year. Since April 1933, when he joined the Card Division as card drawer, he has served in progressively responsible positions in that division; he was appointed Chief of the division in February 1968. In addition, Mr. Karsner has served under all five men who preceded him as chief in the division's 70-year history.

Following his initial appointment to the Card Division, Mr. Karsner served from April 1942 to April 1947, except for military service in 1944, as First Assistant in the division's Reprint Unit. In November 1947, he became Assistant Estimator and the following February was advanced to Supervisor of the Estimating Unit. He was also promoted to Head of the Inventory Section in 1948, and in July 1961, he became Head of the Orders Section—then the third-ranking post in the division. He was promoted to the position of Assistant Chief for Production in January 1963.

Mr. Karsner (left) examining his pin with the Librarian (center) and John J. Pizzo, Assistant Chief for Operations, Card Division.

Over the years, Mr. Karsner has made many contributions toward improving the methods and technical operations of the card distribution service. In 1953, he received a Superior Accomplishment Award for planning and carrying through a project for the stock control of printed catalog cards. At the same time he was commended for the development of a new method of overprinting call numbers and subject headings. In 1965 he received the Meritorious Service Award for his thorough planning and direction while moving the card stock to the Navy Yard Annex, and in 1958 and 1960, he received Outstanding Performance Ratings for further administrative and technical

improvements. Since then he has continued improving the methods used to provide services to the international library and library-oriented community.

PERSONNEL CHANGES

Appointments: Daniel C. Flynn, placement specialist, GS-11, Place, PA2400; Ronald Grice, production assistant, GS-2, Cat Publ, OP500-9; Jack E. Henderson, production assistant-arranger, GS-3, Cat Publ, OP500-9; Marta R. Krasnow, physical science technician, GS-7, R&T, PA2475; William A. Lipford, economist, GS-7, CRS-E, PA2589; Barbara B. McCormick, librarian, GS-9, Cat Publ, PA2451; Virginia C. Mandigo, cataloger, GS-7, Cop Cat, PA2337; Robert V. Runfola, mail clerk, GS-3, Cop Serv, OP200-9; Patricia B. Suggs, clerk-typist, GS-3, Cat Publ, OP500-10; Gwendolyn Tyner, clerk-typist, GS-4, E&G, OP500-10; Katherina M. Woodward, physical science technician, GS-7, R&T, PA2475.

Temporary Appointments: Eugene E. Batis, cataloger, GT-7, G&M, NP; Barbara M. Edgerton, library aid, GT-3, Cat Publ, OP500-26; Thomas Waltz, analyst in transportation, GS-11, CRS-E, PB2581.

Reappointments: Oteria Battle, library technician, GS-5, Cat Publ, OP500-28; Vaughn C. Garner, library aid, GS-3, Card, PA2562; David E. Lockwood, analyst in national defense, GS-11, CRS-F, PA2513.

Promotions: James W. Brown, to special projects foreman, WS-2, Bldgs Mgmt, PB2548; Sharon B. Brown, to librarian, GS-9, Subj Cat, PA2387; Mary E. Erwin, to standing orders clerk, GS-4, Card, PC2382; Ruth M. Fulton, to copyright technician, GS-7, Cop Exam, PB2591; Leonora G. Gentile, to library technician, GS-6, Cop Serv, PC2447; Evelyn C. Gibbons, to library technician, GS-6, Cop Serv, PC2447; Glenda R. Nelson, to library technician, GS-6, Cop Serv, PC2447; Ada B. Simmons, to assistant unit supervisor, general shelflisting unit, GS-10, Subj Cat, PB2569; Viola D. Thomas, to library technician, GS-6, Cop Serv, PC2447.

Temporary Promotion: Janet B. Marchetti, FRD, to analyst in international relations, GS-11, CRS-F, PA2511.

Transfers: Louis R. Mortimer, CRS-E, to position classification specialist, GS-9, Class, PA2371; Sung Kyu Song, LL-FE, to subject cataloger, GS-11, Subj Cat, PA2381; Cynthia B. Wright, CRS-GGR, to assistant division secretary, GS-5, CRS-F, PA2566.

Resignations: Joan F. Brown, Preserv; Roberta Hindman, CRS; Johnny E. Ragin, Cat Mgmt; John J. Vincent, DBPH; Barbara Wood, Ser Rec.

STAFF ACTIVITIES

Charles Gallozzi, Assistant Chief of the Division for the Blind and Physically Handicapped, and two division staff members represented the Library at a two-day planning meeting to consider the establishment of a national repository of taped educational materials and a tape duplicating center for visually handicapped students, held in New York City on February 28 and 29.

Bill West, coordinator of tape volunteers, and **Mrs. Freddie Peaco,** coordinator of student services of DBPH also participated in the sessions sponsored by and held at the headquarters of Recording for the Blind, Inc.

In considering the feasibility of establishing a national repository, participants dealt with items and factors such as definitions of the material to be deposited, financing of the service, administration, and location of materials, either in a single national center or in regional centers. A working definition, for purposes of the depository, was generally agreed upon to include materials required within a narrow time span for occupation, profession, or school and academic purposes. Along with four other nonprofit producers of taped materials for the blind and physically handicapped, DBPH will cooperate with Recording for the Blind, Inc., in a pilot project to further determine feasibility of a national repository. Tapes to be supplied for the project will be open-reel master recordings produced with the aid of monitors, to insure accuracy and completeness, and in soundproofed studios.

Samuel Iftikhar, Reference Librarian in the Southern Asia Section of the Orientalia Division, addressed the Washington Host Lions Club at its noon luncheon on February 9. His subject was "Crisis on the Subcontinent—India, Pakistan, and Bangladesh." He also addressed the Roosevelt Senior Citizens Bible Class on February 13.

David Kresh, Reference Specialist in English Literature in the Public Reference Section, General Reference and Bibliography Division, read several of his poems at the first Swarthmore College Poetry Festival, held on February 26 and 27.

John McDonough, Manuscript Historian in the Manuscript Division, participated in a program on February 29 to dedicate the new library of the Walbrook High School, in Baltimore, to Mary Church Terrell. Mary Church Terrell (1863-1954), a resident for most of her life of Washington, D.C., was a distinguished educator and author, and a leader of national renown in the struggles for the rights of the Negro and for women's rights. The Manuscript Division holds a large collection of Mrs. Terrell's personal papers.

ANNOUNCEMENTS

Personnel Policies and Procedures for Supervisors will be offered in the Main Building on each Wednesday and Friday, from 10 a.m. to 12 noon, from April 5 through 28. It will be the last opportunity this spring for Library supervisors to participate in the course which will not be repeated until the fall.

Nominations should be submitted on form LW 3/61b from divisions through department offices in time to reach the Training Office by the March 22 deadline.

The Personnel Policies and Procedures course is intended for all levels of supervisors, with priority to those exercising independent authority in interviewing and selecting new staff, initiating PAR's, evaluating performance, and related supervisory duties. During the course, topics such as staffing, manpower development, position classification, personnel actions and records, and other related subjects will be discussed by the Personnel Officer having authority for that phase of personnel management. In short, the course aims to help supervisors avoid the pitfalls of their appointed job through knowledge of the Library's policy on supervision, and through a review of the various services and support available from the Library's Personnel Office.

The **LC Professional Association** will present Alan Jabbour, Head of the Archive of Folk Song in the Music Division, on Wednesday, March 22, at 12 noon in the Whittall Pavilion. Mr. Jabbour will play and discuss some fiddle tunes.

The **Ski Club** will elect officers for the 1972-73 ski season at the meeting scheduled for Friday, March 24, at 12 noon in the Capitol Page School. All members and skiers interested in joining the Ski Club are urged to attend the meeting.

The Library of Congress **Choral Society** will present a program of music for the Easter season on Tuesday, March 28, at 11:45 a.m. in the Coolidge Auditorium. All staff members are invited to attend.

Mr. and Mrs. John A. Husovsky are the parents of a daughter, Marika Ann, born on February 25, at Cafritz Memorial Hospital. Mr. Husovsky is a Systems Accountant in the Accounting Office.

NEWS IN THE LIBRARY WORLD

Mary Huffer Appointed Head of Interior Libraries

Mrs. Mary A. Huffer, formerly Assistant Director of Libraries for the Smithsonian Institution, has been appointed new Director of the Department of the Interior's network of Library services, effective February 20. Mrs. Huffer will administer the extensive resources collection in the Department's Washington, D.C., Library and guide the policies of more than 100 sub-libraries in the field.

Mrs. Huffer holds a B.A. degree from Trinity College in Washington. She attended the Georgetown University Law School and the Catholic University School of Library Science. A member of numerous library associations, she is Past President of the Washington Chapter of the Special Libraries Association and is currently President of the District of Columbia Library Association.

J. Donald Thomas Named to University Post

J. Donald Thomas, Executive Director of the Association of College and Research Libraries since 1968, has been appointed Head of the new Undergraduate Library on the College Park Campus of the University of Maryland. Mr. Thomas will join the staff full time in June but will spend some time on campus beginning this month.

A graduate of Tulane University, Mr. Thomas received his library degree from Columbia University in 1951. He has worked in the libraries of Columbia University, the French Embassy in New York City, Hunter College, Standard Oil Co., the Montreal *Star*, and the University of Chicago.

The new Maryland library, built at a cost of over $7 million, is expected to open in late August. It will hold 200,000 volumes, seat 4,000 people, and house the School of Library and Information Services.

Murphy Smith Appointed to APS Post

Murphy D. Smith has been appointed Associate Librarian of the American Philosophical Society Library, Philadelphia, Pa. Mr. Smith has previously served as the Society's Manuscript Librarian, 1952-64, and as Assistant Librarian, 1965-71.

A manuscript librarian with special interest in the archives of science, Mr. Smith received his master's degree from the University of Tennessee, and did additional graduate work at the University of Pennsylvania. His publications include *Guide to the Archives and Manuscript Collections of the American Philosophical Society* (Philadelphia, 1966), and *Guide to Manuscripts Relating to the American Indian in the Library of the American Philosophical Society* (Philadelphia, 1966).

Mr. Smith worked with the American Library Association sub-committees on manuscript cataloging

rules and manuscript acquisitions. He currently serves as Chairman of the Archives of Science Committee, Society of American Archivists.

Arbuthnot Honor Lecturer for 1973 Announced

Mrs. Bettina Hurlimann, author of *Picture-Book World* and *Three Centuries of Children's Books in Europe,* has been selected by the ALA Children's Services Division committee to present the 1973 Arbuthnot Honor Lecture. Mrs. Hurlimann, an editor and publisher in Zurich, Switzerland, is also known in this country for her two children's books, *William Tell and His Son* and *Barry, the Story of a Brave St. Bernard.*

A library school, department of education in a college or university, or a library system may apply to the committee for consideration as the host institution for the 1973 lecture. Application forms are available from Mrs. Diane Chrisman, Chairman, Arbuthnot Honor Lecture Committee, Buffalo and Erie County Public Library, Lafayette Sq., Buffalo, N.Y. 14203. Deadline for applications is June 19.

Smithsonian Magazine Features Lessing Rosenwald

The March 1972 issue of *Smithsonian* magazine contains an article about Lessing Rosenwald, print and rare book collector. The illustrated story, entitled "Lessing Rosenwald, Collector of Great Prints, Rare Books," was written by Meryle Secrest, and describes among other things some of the 2,000 rare books which Mr. Rosenwald has donated to the Library of Congress.

France Will Give Books to Newlyweds

In observance of International Book Year (IBY) and to encourage reading books, the Ministry of Education in France will give five books to all couples married after April 29. France's 38,000 town halls will distribute the gift after the marriage ceremony has been performed. Some 350,000 couples are expected to marry between April and the end of the year. The project is designed to encourage a taste for reading. A recent survey showed that 57 percent of adult Frenchmen have not read a book since childhood.

The couple will be able to choose between two lists of classics. One contains Voltaire's short stories, Hugo's *Les Misérables,* Balzac's *Les Chouans,* Stendhal's *The Red and the Black,* and Fromentin's *Dominique.* The other list contains Madame De La Fayette's *The Princess of Clèves,* Balzac's *Père Goriot,* Stendhal's *The Charterhouse of Parma,* Chateaubriand's *Memoirs,* and Flaubert's *Madame Bovary.*

FLC Workshop Program Details Released

Detailed program plans for the Federal Library Committee's (FLC) Executive Workshop in Library Management and Information Services have been announced by Russell Shank, Director of Libraries for the Smithsonian Institution and Chairman of the FLC Task Force on Education. The sessions will be devoted to Career Development and Continuing Education, Libraries and the Law, New Technologies, Interlibrary Cooperation, FLC Activity, and Association Activities.

Discussion leaders will include Stanley J. Bougas, Department of Commerce; Frank Kurt Cylke, FLC; Elizabeth W. Stone, Department of Library Science, Catholic University; Joseph Price, Air Force Cambridge; and Dr. Shank. The supporting staff includes representatives from Federal agency libraries and the private research and development community.

The workshop will be held on April 17-18 at the Library, Adams National Historic Site, Quincy, Mass. Federal, municipal, State, and regional governmental employees are eligible to attend. The cost of the session, which is $50 per person, will be borne by the participants. Personal checks will be accepted. Agencies will be billed.

Letters requesting registration should be submitted by individuals or authorized agency representatives to the Secretariat, Federal Library Committee, Room 310, Library of Congress, Washington, D.C. 20540. Individuals must include payment with the registration request.

ASIS Regional Conference Program Announced

The First Mid-Year Regional Conference of the American Society for Information Science (ASIS), scheduled for May 19-21 at Kennedy Memorial Union on the University of Dayton campus, Dayton, Ohio, will focus on the theme, "Cost Reduction in Information Systems."

The program will consist of contributed papers and discussion periods divided into three broad areas—input cost reduction, cost reduction in systems, and general cost effectiveness and benefits.

Papers submitted will cover the spectrum of cost elements in information systems, ranging from specific subjects such as computer-based photocomposition to general topics such as consumer research and capital investment. There will also be papers questioning the feasibility of reducing costs at the input end

of the system.

Further information and registration forms are available from Robert McAfee, Jr., ASIS, 1140 Connecticut Ave., N.W., Washington, D.C. 20036.

Queens College Will Sponsor Library Institute

The treatment of minorities in print and non-print media will be the subject of a federally-funded institute for public and school librarians at Queens College of the City University of New York July 3-28. Deadline for applications is April 1.

The institute will deal with the creation, selection, and utilization of library materials for minority groups, particularly Black, Indian, Mexican, Oriental, and Puerto Rican Americans.

Applications should be addressed to Hardy Franklin, Queens College Library Science Department, Flushing, N.Y. 11367. Minority group librarians who have experience in library service to the disadvantaged are urged to apply. Course credit will not be given, but those completing the program will receive a certificate. All students will be paid stipends of $75 a week plus a dependency allowance.

As a preliminary activity, Queens College Library Science Department, in cooperation with the subcommittee on Spanish Materials, Adult Services Division, ALA, will sponsor a one-day training program dealing with library service to the Spanish-speaking during the Chicago ALA conference on June 28.

Endowment for the Humanities Awards 482 Grants

The National Endowment for the Humanities has awarded 482 fellowships and summer stipends totalling $3.9 million for academic year 1972-73 to 48 States and the District of Columbia.

Announcement of the awards was made by Ronald S. Berman, Chairman of the National Endowment. They were approved by the National Council on the Humanities, 26 citizens appointed by the President to advise the Endowment, at a recent meeting in Washington, D.C.

The 482 fellowships were selected from 1,930 applications, and include Fellowships for Junior College Teachers, Fellowships and Summer Stipends for Younger Humanists, and Fellowships for Guided Study in Selected Fields.

CLR to Offer Fellowships for Librarians

The Council on Library Resources (CLR) is offering a limited number of fellowships and internships to mid-career librarians who have demonstrated a strong potential for professional leadership. The purpose of the grants is to enable successful candidates to improve their competence in the substantive, administrative, or technical aspects of their profession.

The awards will cover costs, including travel, per diem for living expenses while in travel status, supplies and equipment incident to a fellow's program, for a period of three to nine months. It is expected that a fellow's salary during leave of absence will be paid by his parent institution.

Application forms are available from the Fellowship Committee, CLR, 1 Dupont Cir., Suite 620, Washington, D.C. 20036. Deadline for applications is November 1.

50 Library Science Fellowships Available

The U.S. Office of Education has awarded grants totaling some $273,000 to nine colleges and universities in eight States to train students in the library science field.

The grants will support 50 fellowships for preparing personnel to staff the country's two- and four-year colleges and universities. Two-thirds of the fellowships are awarded to programs directed to the needs of the economically disadvantaged.

Participating institutions are the University of Denver, University of Illinois, Western Michigan University, City University of New York Queens College, Long Island University C.W. Post College, University of Oregon, University of Texas, University of Washington, and University of Wisconsin.

The fellowship program, authorized under Part E of the Education Professions Development Act, is administered by OE's Bureau of Higher Education. Additional information, application, and admission requirements are available from the participating institutions.

North Texas State Receives $28,000 Grant

The North Texas State University at Denton has received from the Office of Education a $28,000 grant to plan a research and demonstration information services project. The study is designated to develop a new concept of providing community information services in Olney, Tex.

During the three-year project, facilities and library programs, community structure and attitudes, and planning and policy development of a community learning center will be described, documented, and evaluated. Federal funds for the project are authorized under Title II-B of the Higher Education Act of 1965.

Federal Public Information Guide Available

Librarians needing information from Federal departments, bureaus, and agencies will find names, addresses, and telephone numbers of public affairs or information officers in the *Directory of Public Information Contacts, Washington, D.C. 1972.* Included also are information contacts at the White House, Republican and Democratic party headquarters, and foreign embassies. Published in previous years by the Bendix Corporation, the directory is now available for $2 from Daniel J. Edelman, Inc., Public Relations, 1717 Pennsylvania Ave., N.W., Washington, D.C. 20006.

IBY Charter Published

A Charter of the Book has been published for International Book Year 1972 by Encyclopaedia Britannica, Inc. The pamphlet contains the declaration of the principles which should guide the treatment of books, both nationally and internationally, and which has been adopted by the international professional organizations of authors, publishers, librarians, booksellers, and documentalists.

World Communism Bibliography Is Released

In January, Senator James O. Eastland, Chairman of the Subcommittee on Internal Security of the Senate Committee on the Judiciary, released a 6,000-entry bibliography entitled *World Communism, 1964-1969.* The bibliography was prepared at the request of the chairman by Arshag O. Sarkissian, Analyst in International Relations, Foreign Affairs Division, Congressional Research Service, in collaboration with and under the direction and editorship of Joseph G. Whelan, Specialist in Soviet and East European Affairs, also of the Foreign Affairs Division.

The bibliography is a sequel to one prepared in 1964 by CRS. The purpose of the bibliography is to provide researchers with a guide to research tools and literature on world Communism. The bibliography is broadly gauged and embraces the multiple aspects of international Communism as a political movement and as an international system. Special emphasis has been placed on international relations in addition to internal developments within each Communist country.

Appended to the bibliography is a research guide entitled, "U.S. Foreign Policy and International Relations," which was prepared by Mrs. Patricia M. Tsuchitani of the Library Services Division of CRS.

The bibliography is priced at $1.75 a copy and is available from the U.S. Government Printing Office, Washington, D.C. 20402.

10th Edition of Sears List Is Published

The new 10th edition of *Sears List of Subject Headings,* edited by Barbara M. Westby, Chief of the Catalog Management Division of the Library of Congress, has been published by the H. W. Wilson Co.

New headings considered for this edition were assembled from catalogers representing all types and sizes of libraries, teachers of cataloging, H. W. Wilson's subject heading files, and the Library of Congress subject heading lists and proof sheets. Also incorporated are headings of the *Subject Headings for Children's Literature* issued by the Library of Congress in 1969. The use of Negro headings as previously established has been used in this edition, but an alternate list of Black headings has been provided in an Appendix.

An important feature of this edition is a new introduction, "Subject Headings—Principles and Application of the Sears List," which is a comprehensive treatment on the theory and practice of subject heading work.

The volume is priced at $10 a copy ($12 for foreign orders) and is available from the publisher, 950 University Ave., Bronx, N.Y. 10452.

Library Automation Handbook Is Issued

Guidelines for Library Automation: A Handbook for Federal and Other Libraries, sponsored by the Federal Library Committee's Task Force on Automation of Library Operations and funded by the U.S. Office of Education, has been published by the System Development Corp. (SDC). Edited by Barbara Markuson, the *Handbook* was compiled by Judith Wanger, Sharon Schatz, and Donald V. Black, all staff members of SDC; Carlos Cuadra, Head of the Information Systems Division of SDC, directed the project.

The handbook is designed to aid librarians in determining whether it is feasible to use automation for their libraries. It is organized into five sections, including an introduction. Section II covers the major aspects of "building" an automated system, from the initial survey through systems analysis and design to full operation. Specific features and problems of the automation of library functions are discussed. Guidelines are provided in a checklist format which codifies major points conveniently for the reader. Samples of input formats, worksheets, and output products from operational Federal library automation projects are

used to illustrate appropriate topics.

Section III consists primarily of descriptions of Federal library automation projects. Each description provides the name and address of the library, the name of the contact person, a description of each major application, future plans, and references. A number of index charts have been constructed to enable the reader to compare his profile of equipment, application, and size to various operational systems. When he has identified a relevant system, he may wish to obtain further documentation or contact the staff for more information.

Section IV includes brief summaries of topics related to Federal library automation: machine-readable data bases, non-Federal automation, commercial software systems, microform basics, and a brief review of input and output equipment. Section V is a selected bibliography on library automation.

This manual codifies major points to consider when thinking of automation and is practical in its approach. *Guidelines for Library Automation* is available for $12.50 from the Information Systems Technology Staff, System Development Corp., 2500 Colorado Ave., Santa Monica, Calif. 90406.

(*Guidelines for Library Automation* was originally issued as *Handbook on Federal Library Automation.*)

Report Cites Technological Challenges

In early 1970, the Information Systems Panel of the Computer Science and Engineering Board, National Academy of Sciences, initiated a major project to examine information systems. The panel, under the sponsorship of the Council on Library Resources, determined to "assess the state and trends of computer and related technologies relative to the requirements of library and related information systems [and to] identify roadblocks to more effective and rapid employment of these technologies for information handling." Results of the study have now been reported in a 1972 National Academy of Sciences monograph entitled *Library and Information Technology: A National System Challenge.*

Following a brief introduction, the 84-page report presents observations and recommendations, findings, and a full discussion of problems and issues. Cost, usage, characteristics, and developing trends in various technologies are discussed in three appendixes.

Two observations which were cited as paramount are (1) to enable information technology to be applied to improving national information handling, science policy must assume a more effective role in stimulating public and private actions to weld local and fragmentary efforts into a national program, and (2) comprehensive, consistent, and timely data on actual services and on costs for the library system of the United States must be obtained to provide a firm basis for planning and evaluating a coherent program. All libraries—school, university, industrial, special, public, Federal, national—must be included.

Among the recommendations made were (1) to integrate the present local and fragmented efforts by a comprehensive pilot system; and (2) to place increased stress on scientific design and modeling studies of broadly based information networks to develop information systems on a geographic basis. Attention was also directed toward data base organizations and management with specific consideration of large capacity digital storage technology, machine readable catalogs, microform technology, nonprinted primary media, and education.

Census information on magnetic tape was identified as a type of nonprint primary media valuable to the scholarly community which should be handled by libraries. This reflected views expressed at December and June 1970 Federal Library Committee meetings.

The Information Systems Panel stressed the importance of an "appropriate national body" to assume leadership and to identify both appropriate projects and institutions capable of implementing "pilot national systems." This charge is vital to the success of any program.

Copies of *Library and Information Technology* are priced at $3.25 each and are available from the Printing and Publications Office, National Academy of Sciences, 2102 Constitution Ave., N.W., Washington, D.C. 20418.

Mansell Produces Reference Work in Microform

Mansell Information/Publishing Ltd. has announced the publication of *Archives of British Men of Science* in microform. This work is an original microform production and not a reprint of material which has already appeared in hard copy formats.

The *Archives* represents the first stage of a survey of the biographical and conceptual history of science carried out at Sussex University and is the result of specific projects supported by the Social Science Research Council and the Royal Society.

The archival set is contained in 59 microfiches, prepared to the international COSATI standard. Each fiche on the average details information on 60 people, arranged alphabetically by surname, and the complete work is indexed in an accompanying booklet. The set

is priced at $50 and is available from the publisher, Bloomsbury Pl., London WCIA 20A, England.

MIT Press Publishes Conference Papers

The MIT Press has recently published the papers from two invitational conferences held in 1968 and 1970 which dealt with the Collaborative Library Systems Development (CLSD) project carried out by the libraries of the University of Chicago, Columbia University, and Stanford University.

The volume, *Collaborative Library Systems Development* (MIT Press, Cambridge, Mass., 1971), contains papers describing the CLSD project and invited papers on general interest topics by recognized people in the field of library automation. Among the contributors are John G. Lorenz, Deputy Librarian of the Library of Congress; Herman Fussler, Professor of Library Science at the University of Chicago; and Carlos Cuadra, Manager of the Library and Documentation Systems Department, System Development Corp., Santa Monca, Calif. The volume was edited by Paul J. Fasana and Allen B. Veaner.